

“BUSINESS PERSPECTIVES”

REFERENCE LIST AND CITATION STYLE GUIDE

“Business Perspectives” style for citations and references lists is largely based on the style used by the American Psychological Association (APA). For the details please refer to [APA Formatting and Style Guide](#) or enquire with a journal’s editorial office, if you have any questions regarding the preparation of the citations and the list of references.

IN-TEXT CITATIONS

Only authors’ last names should be included in the in-text citations.

Short quotations

According to Author (year), “Short quotation” (page number).

According to Klose (2017), “Exchange rates are expected to adjust according to the stance of monetary policies, which are in normal times differences in interest rates set by the central banks” (p. 1).

Long quotations

Jones’s (1998) study found the following:

Students often had difficulty using APA style, especially when it was their first time citing sources. This difficulty could be attributed to the fact that many students failed to purchase a style manual or to ask their teacher for help (p. 199).

Note: long quotations (more than 40 words) should be typed in a separate block indented by 0.5 inches from both sides.

A work by two authors

Research by Johnson and Smith (2012) supports...

(Johnson & Smith, 2012)

Note: use the word “and” between the authors' names within the text and use the ampersand in the parentheses.

A work by three or more authors

(Johnson et al., 2010)

Citing indirect sources

Johnson argued that... (as cited in Smith, 2009, p. 102).

REFERENCES

Common types of references include journal/periodical articles, books, conferences, websites/online resources. For other types of references, please refer to [APA Formatting and Style Guide](#).

Journal articles

Note: it is **MANDATORY** to include a doi if it has been assigned to a journal article.

Author, A. A., Author, B. B., & Author, C. C. (year). Title of the article. *Journal Title, Volume*(Issue), first page-last page. <https://doi.org/prefix/suffix>

Note: if there is more than one author, the last author's name should be preceded by the comma and the ampersand.

Rudchenko, V., Martin, J. C., & Sánchez-Rebull, M. V. (2017). Bibliometric analysis over research on "client satisfaction". *Problems and Perspectives in Management, 15*(1), 99-106. [https://doi.org/10.21511/bbs.12\(1\).2017.10](https://doi.org/10.21511/bbs.12(1).2017.10)

Note: if the article doesn't have a doi, please insert the URL from which an article can be retrieved.

Olgianti, S., & Danovi, A. (2015). Credit risk management and cyclicity of bank lending to non-financial corporations in Italy during the financial crisis: 2008-2012. A modeling study. *Problems and Perspectives in Management, 13*(2), 7-14. Retrieved from <https://businessperspectives.org/journals/problems-and-perspectives-in-management/issue-46/credit-risk-management-and-cyclicity-of-bank-lending-to-non-financial-corporations-in-italy-during-the-financial-crisis-2008-2012-a-modeling-study>

Books

Books without editors

Author, A. A. (year). *Title of work: Capital letter also for subtitle*. Location: Publisher.

Badham, R. J. (2013). *Short change: An introduction to managing change*. Sumy: Business Perspectives.

Books with editors

Author, A. A., & Author, B. B. (year). Title of the chapter. In A. A. Editor & B. B. Editor (Eds.), *Title of book* (pages of chapter). Location: Publisher.

Buffery, A., & Buffery, E. (2009). World financial crisis: Causes, effects and Australian response. In S. Kozmenko & T. Vasileva (Eds.), *World financial crisis: Causes, consequences, ways of overcoming* (pp. 65-82). Sumy: Business Perspectives.

Conference proceedings

Author, A. A., & Author, B. B. (Eds.). (year). *Proceedings of Name of the conference*. Location.

Schnase, J. L., & Cunniss, E. L. (Eds.). (1995). *Proceedings of The First International Conference on Computer Support for Collaborative Learning*. Mahwah, NJ.

Dissertations/Theses

Author, A. A. (year). *Title of dissertation/thesis*. Retrieved from Name of database (Accession or Order Number).

Obravyt, V. (2016). *Comparative analysis of internal and external national debt of Ukraine taking into account the impact factors*. Retrieved from ProQuest Digital Dissertations (AAT 3295214).

Websites and Online Resources

Author (or name of the organization) (year). Title of the webpage. Retrieved from <http://...>

The World Bank (2015). Gross enrolment ratio, tertiary, both sexes (%). Retrieved from <http://data.worldbank.org/indicator/SE.TER.ENRR>

Ukrainian/Russian Sources

Journal articles

Note: it is **MANDATORY** to include a doi if it has been assigned to a journal article.

Author, A. A. [transliteration] (year). Title of the article in Ukrainian/Russian [transliteration]. *Journal Title [transliteration]*, Volume(Issue), first page-last page. <https://doi.org/prefix/suffix>

Note: if the article doesn't have a doi, please insert the URL from which an article can be retrieved.

Books

Author, A. A. [transliteration] (year). *Title of the book in Ukrainian/Russian [transliteration]*. Location: Publisher.